

**Patient Fee Schedule
for Release of Medical Records**

The following fees apply according to West Virginia code §16-29-1 for record requests made by a patient or a patient's personal representative:

Photocopies	\$0.40 per page
Electronic Format (CD, fax, etc.)	\$0.20 per page up to a maximum of \$150.00
Postage	Postage will be billed at actual costs for mailing
Preparing and burning a CD	\$15.00 each in addition to the per page cost

* Please do not send cash *

* We do not accept credit cards *

Please make your check or money order payable to:

ACUITY SPECIALTY HOSPITAL OF OHIO VALLEY

Please mail check to: **Health Information Management Director - ROI
Acuity Specialty Hospital of Ohio Valley at Wheeling
1 Medical Park - 6th Floor
Wheeling, WV 26003**