



Patient Fee Schedule  
for Release of Medical Records

The following fees apply according to West Virginia code §16-29-1 for record requests made by a patient or a patient's personal representative:

Photocopies	\$0.40 per page
Electronic Format (CD, fax, etc.)	\$0.20 per page up to a maximum of \$150.00
Preparing and burning a CD	\$15.00 each in addition to the per page cost
Postage	Postage will be billed at actual costs for mailing

\* Please do not send cash \*

\* We do not accept credit cards \*

Please make your check or money order payable to:

**ACUITY SPECIALTY HOSPITAL OF OHIO VALLEY**

Please mail check to: **Health Information Management Director - ROI  
Acuity Specialty Hospital of Ohio Valley at Weirton  
601 Colliers Way – 9<sup>th</sup> Floor  
Weirton, WV 26062**